



VACANCY

REFERENCE NR	:	VAC00590
JOB TITLE	:	Project Manager
JOB LEVEL	:	D1
SALARY	:	R 531 759– R 797 639
REPORT TO	:	Senior Project Manager
DIVISION	:	National and Regional Consulting
DEPARTMENT	:	Cluster Business Management
LOCATION	:	SITA Erasmuskloof
POSITION STATUS	:	12 – Months – Fixed Term Contract (Internal & External)

Purpose of the job

To manage SITA internal/external project(s) following the SITA project management methodology, within a defined service/product/customer portfolio.

Key Responsibility Areas

- Effectively applies project management principles to initiate and plan the project.
- Manage product delivery to ensure successful delivery of the project.
- Monitor and Control project activities to ensure successful delivery of the project objectives within budget, scope, time and quality according to plan.
- Monitor and control project costs and revenue to ensure delivery of the project within budget and profitability guidelines.
- Monitor and Control project risks and issues.
- Close project according to company policy.

Qualifications and Experience

Minimum: 3 Year National Diploma / Degree in a relevant discipline - at NQF level 6

Certification: Project Management Professional (PMP) and/or Prince 2 Practitioner/Foundation Certification and/or Agile PM Practitioner/Foundation would be an added advantage.

Experience: A minimum of 5-6 years' experience in a project management environment or relevant discipline, including: 3 years as project management experience 2 years in relevant discipline.

Technical Competencies Description

Public/private sector; Information Technology management; ICT Services; Project Management; PPM methodologies (PMBOK, Agile PM and Prince 2); PPM Governance. Computer Literacy: MS Office; MS Projects. Personal Attributes/Behaviours: Agility/Collaboration/Customer Centricity/Innovation/Empathy/Integrity.

Other Special Requirements

N/A.

How to apply

To apply please log onto the e-Government Portal: **www.eservices.gov.za** and follow the following process;

1. Register using your ID and personal information;
2. Use the received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create a profile, update your profile, browse, and apply for jobs;

Or, if a candidate has registered on the e- services portal, access www.eservices.gov.za, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create a profile, update your profile, browse, and apply for jobs

For queries/support contact egovsupport@sita.co.za **OR CALL 080 1414 882**

CV`s sent to the above email addresses will not be considered

Closing Date: 12 June 2024

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants` documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.